

*All expenses should be charged to the Collaboratory account of 7410*

<b>Account #</b>	<b>Collaboratory Account</b>	<b>corresponds to</b>	<b>Account #</b>	<b>Messiah Account</b>	
5000	Gifts		4381	Restricted Gifts	
5060	Interest Income		4210, 4212	Interest Income	
5100	Balance Forward		4519	Prior Year Balance	
6000	Copying		6313	Copying / Duplicating	
6005	Food		6210	Food	
6006	Training		6200	Travel	
6007	Lodging		6200	Travel	
6008	Transportation		6200	Travel	
6010	Hospitality		6216	Hospitality	
6020	Postage		6328	Postage	
	6021	Newsletters		6328	Postage
	6022	Support Letters		6328	Postage
6030	Equipment		6240	Equipment	
6040	Office Supplies		6320	Supplies	
6050	Printing		6313	Copying / Duplicating	
6060	Pre-Trip Site Team Expenses		6320	Supplies	
	6061	Food		6210	Food
	6062	Lodging		6200	Travel
	6063	Transportation		6200	Travel
6070	Project Supplies		6321	Laboratory Supplies	
6075	Project Repairs		6321	Laboratory Supplies	
6090	Shipping		6315	Shipping	
6100	T-shirts and other wearable items		6216	Hospitality	
6110	Site Team Trip Expenses		6200	Travel	
	6111	Airfare		6200	Travel
	6112	Food		6210	Food
	6113	Communication		6200	Travel
	6114	Insurance		6200	Travel
	6115	Lodging		6200	Travel
	6116	Medical		6166	Medical Insurance
	6117	Passports		6200	Travel
	6118	Transportation		6200	Travel
	6119	Visas		6200	Travel
	6120	Fees		6200	Travel
	6121	Supplies		6320	Supplies
6130	Rent		6468	Occupancy	
6140	Salaries		6120, 6160, 6131	Salary/Wages: Professional, Student, Admin	
	6141	Disability		6183	Disability
	6142	Life Insurance		6182	Life Insurance
	6143	Social Security		6178	Social Security
	6144	Retirement		6176	Retirement
	6145	Medical Insurance		6166	Medical Insurance
	6146	Dental Insurance		6168	Dental Insurance
6170	Memberships		6180	Memberships	